



MINERALS

Job Description

Bureau Veritas Commodities Canada Ltd.
9050 Shaughnessy St. Vancouver, BC
Canada V6P 6E5

Revision Date	May 9 th , 2018
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Title	Maintenance Technician	Job Ref	MTECH
Department	Maintenance	Classification	MTN
N+1	Maintenance Manager	Code	PBO

Position Summary
Reporting to the Maintenance Manager and under the supervision of the Maintenance Supervisor, the Maintenance Technician is responsible for the repairs and preventive maintenance of BVCC buildings and equipment.
Duties & Responsibilities
<ul style="list-style-type: none"> • Maintenance of all equipment throughout the facility • Preventative maintenance, monitoring and ongoing documentation of equipment, including water system operation • Carry out general and preventative maintenance of all building controls including but not limited to temperature and ventilation • Assist or lead in building modifications and renovations • Comply with all company policies, OHS and other legislated regulations, laboratory safety procedures and applicable Quality System SOPs • Other duties or task as required or assigned by Manager and/or Supervisor
Experience, Qualifications & Required Skills
<ul style="list-style-type: none"> • Minimum 2+ year experience with mechanical and/or building repairs • Must have certificate or in certification program relating to HVAC, Plumbing or Electrical trades • Good mechanical aptitude required • Mechanical experience an asset • Experience in operating hand operated tools & equipment • Good communication skills in English, both verbal and written • Able to handle heavy loads up to 50 lbs on a regular basis • Strong organizing and time management skills • Able to work as part of a team and independently with minimum supervision when required

Employee Name: _____

Date: _____

Employee Signature: _____