

CAREER OPPORTUNITIES



BUREAU
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Laboratory Helper_Pulp Clerk (Ref: LHPC_1708)

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Bureau Veritas offers dynamic, exciting employment opportunities to play a vital role with a global organization. If you would enjoy working in a dynamic environment and are looking for an opportunity to become part of a stellar team of professionals, we invite you to apply today.

Position Summary

Reporting to the **Weighing Supervisor**, the Laboratory Helper (Pulp Clerk) position performs duties related to the movement of boxes from laboratory to storage areas and providing assistance in the retrieval of samples for the weighing staff as required. This is a full time position based in Vancouver, BC, working afternoon shift hours (3-11pm). Working overtime or weekend hours may be required as needed.

Duties and Responsibilities (include but not limited to)

- Ensure the accurate and timely movement of completed sample boxes are catalogued and placed in storage areas
- Ensure that the in-progress areas of the weighing room are scanned periodically for accuracy of locations
- Organize and retrieve boxes and samples that are required for re-analyses
- Assist in the retrieval of samples for the weighing staff as required
- Comply with all company policies, occupational safety regulations, laboratory safety procedures, and requirements of applicable ISO Quality System SOPs
- Other duties or tasks as assigned from time to time

Experience and Qualifications:

- Minimum completion of high school
- Strong communication skills in English, both verbal and written
- Able to work independently as well as part of a team
- Detail oriented
- Able to handle heavy loads up to 40 lbs on a regular basis
- Must be able to work afternoon hours (3-11pm)

If you feel that you are the right person for this position please forward your application by email, quoting reference **LHPC_1708** to: hrdept@ca.bureauveritas.com

Bureau Veritas is an equal opportunity employer

Please note that applications without the job reference will not be accepted.
Candidates applying for Canadian job postings must be authorized to work in Canada.

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